



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Tuesday 5th February 2019

Dear members

You are cordially summoned to attend the **Full Council Meeting** of Melksham Without Parish Council which will be held on **Monday 11th February 2019, at 7.00pm** at **St Barnabas Church, Beanacre Road, Beanacre, Melksham, SN12 7PT** to consider the agenda below.

Yours sincerely

A handwritten signature in blue ink that reads 'T. Strange'.

Teresa Strange, Clerk

AGENDA

1. **Welcome, Announcements & Housekeeping**
2. To receive **Apologies** and consider approval of reasons given.
3. a) To receive **Declarations of Interests**
b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered
4. To consider holding items **in Committee (9b&c) due to confidential nature**
Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted
5. **Public Participation**
6. a) To approve the **Minutes of the Full Council** meeting held on 21st January 2019
b) To approve **Confidential Notes** to accompany Minutes of Full Council 21st January
c) To consider request for set up funding for Junior parkrun in light of information supplied
(arising from Min 397/18)
7. **Planning:**
a) To approve the Minutes of the **Planning Committee** meetings held on 14th January & 4th February

Serving rural communities around Melksham

- b) To formally approve Planning Committee Recommendations
- c) To consider how to proceed with the public art artist selection for Sandridge Place development

8. **Highways & Streetscene:**

- a) To approve the Minutes of the **Highways & Streetscene Committee** meeting held on 14th January
- b) To formally approve Highways & Streetscene Committee Recommendations
- c) To consider quotations for weedspraying in the parish

9. **Staffing:**

- a) To approve the Minutes of the **Staffing Committee** meeting held on 4th February
- b) To approve **Confidential Notes** to accompany Minutes of Full Council 21st January
- c) To formally approve Staffing Committee Recommendations

10. **Finance:**

- a) To note **Income/Expenditure** reports for January
- b) To receive report following non Finance Committee members check on bank reconciliations
- c) To appoint cheque signatories/online authority for February payments

11. **Asset Management:**

- a) To receive update on proposal for land transfer of part of Bowerhill Sports Field
- b) **Shaw Village Hall & Playing Field:**
 - i) To consider request for fencing on top of car park wall
 - ii) To consider request for siting shipping container storage to rear of Hall
 - iii) To note tree work undertaken on playing field
- c) To consider type/material of **"age friendly"** benches and consider quotations

12. **Office/Meeting Accommodation:**

- a) To receive feedback from meeting with Wiltshire Council regarding Campus accommodation
- b) To consider quotations for meeting room chairs

13. **Community projects/partnership organisations:**

- a) To note Minutes of "Friends of Shurnhold Fields" meetings 5th Dec & 30th Jan (*if available*) and to consider agenda items for future joint council working party
- b) To note communication that Wiltshire Clinical Commissioning Group (CCG) have declined proposal to close St Damian's Surgery

14. **Consultations:** To consider submitting comments to Wiltshire Council on forthcoming Polling District & Polling Place Review